MALLA REDDY INSTITUTE OF TECHNOLOGY & SCIENCE

(SPONSORED BY MALLA REDDY EDUCATIONAL SOCIETY)

Affiliated to JNTUH & Approved by AICTE, New Delhi

NAAC with 'A' Grade, NBA Accredited, ISO 9001:2015 Certified, Approved by UK Accrediation Centre

Granted Status of 2(f) & 12(b) under UGC Act, 1956, Govt. of India.

Date:09/01/2023

Minutes of the 24th Board of Governors (BoG) meeting

A 24th BoG meeting has been organized with the members of Board of Governors in online mode on 09/01/2023 from 03:00 pm onwards. The list of the members is given below.

1	Dr. Ch. Bhadra Reddy	Chairman of Malla Reddy Educational Society
2	Shri. Ch. Mahendar Reddy	Secretary of Malla Reddy Educational Society
3	Shri. P. Praveen Reddy	Representative of Malla Reddy Educational Society
4	Smt. Ch. Shalini	Representative of Malla Reddy Educational Society
5	Dr. K. Sahu Chatrapati	Member Academic Excellence
6	Dr. M. A. Srinivas	Member Academic Excellence
7	Shri. Lalit Sharma	Technologist
8	Shri. Sriram Srikanth	Industrialist
9	Dr. Dhiraj Sunehra	University Nominee
10	State Govt. Nominee	Ex-officio
11	Dr. K. Ravindra	Member Secretary
12	Dr. T. Srikanth	Member
13	Mrs. P. Manjusha	Member

Agenda of the meeting is as follows:

1. To confirm the minutes of 23rd BoG meeting held on 22/04/2022

2. Reformation of Governing Body members and approvals

3. Student admissions status for the A.Y 2022-2023

4. Variation of Intake for the academic year 2023-24 to be proposed to AICTE, JNTUH and UMS

5. Uploading of necessary details in to AICTE portal for Academic year 2023-24 for Approvals and EOA

6. Uploading of necessary details in to JNTUH and UMS portals for Academic year 2023-24 for getting NOC for proposed variations in intake

7. NBA renewal to the department of CSE and ECE (3rd cycle) and submission of Pre-qualifier for department of IT

8. UGC Autonomous Inspection preparations

9. Status of NAAC AQAR for the year 2020-21 and 2021-22

10. Presentation of Academic council and Board of studies formation and approvals

11. Approval for Faculty recruited during the year A.Y 2022-2023

12. Automation of exam section and examination process

13. Placements till date for A.Y 2022-2023

14. MOU signed for A.Y 2022-2023 till date

15. To Review on organizing/attending FDPs, Seminars, Workshops, Conferences, guest lectures for A.Y 2022-2023

16. Research articles, Books/Book chapter published and patents filed

17. Institute Innovation's Council activities

18. Approval of stake holders feedback analysis and action plan

19. Review of budget utilization for A.Y 2021-2022

20. Internal audit of accounts

21. Events organized for women's and girl students by women's empowerment cell

22. Events organized by NSS and professional bodies under student chapters

23. Presentation of Vision and mission statements for department of CSE(Artificial Intelligence & Machine Learning), CSE(Data Science) and CSE(Cyber Security)

24. Revised policies/SOPs to improve the quality

25. Re-formation of statutory and non-statutory committees

26. Presentation of Monthly News Letter

27. The best practices which are in force in the institute

28. Mentor – Mentee process and Methodologies to support slow students and advanced Learners

29. Extension activities organized

30. Upgradation of Library and sports facilities

31. Any other point raised by the members with the permission of Chairperson

Minutes of the meeting are as follows:

1. The Chairman of Board of Governors (BoG) has welcomed the Members of the Board of Governors (BoG) and mentioned agenda points to be discussed. He has also clarified that after thorough discussion among the members on each point, decisions will be resolved.

2. The member secretary and Principal of the college has submitted to the members that the resolutions taken during the 23rd BoG meeting are implemented subjected to the limitations from various offices.

3. The member secretary has presented the reformed Governing Body members details for approval by the committee. He mentioned that Dr. Sahu Chatrapati is substituted in the place of Dr Rama Mohana Reddy and Shri Sriram Srikanth is substituted in the place Shri O. Venkateswarlu. The Committee has approved the same.

4. The status of admissions for the year 2022-23 have been presented to the committee as given below.

S.No.	Course	Sanctioned intake by AICTE	Sanctioned in take by JNTUH	Admitted intake
1	Computer Science and Engineering	180	180	192
2	Computer Science and Engineering (AIML)	180	180	192
3	Computer Science and Engineering (DS)	60	60	64
4	Computer Science and Engineering (CS)	60	60	64
5	Electronics and Communication Engineering	180	180	193
6	Information Technology	60	60	63
7	Civil Engineering	60	00	00

5. The variation in intake to be proposed to AICTE has been finalized as under:

S.No	Courses	Current Intake	Proposed Intake	Status
1	B.Tech.-Computer Science and Engineering (Cyber Security)	60	120	Increase
2	B.Tech.-Computer Science and Engineering (Data Science)	60	180	Increase
3	B.Tech.-Electronics and Communication Engineering	180	60	Decrease
4	B.Tech.-Information Technology	60	120	Increase
5	B.Tech.-Civil Engineering	60	00	Closure

6. The committee has approved the proposed variations in intake for the academic year 2023-24 and advised the institute to apply for NOC from JNTUH and UMS.

7. The committee has approved the submission of data to AICTE portal by including suggested variations for the year 2023-24.

8. It is informed to the committee that 3rd cycle renewal inspection by NBA for the courses B.Tech.-CSE and ECE are due and the first time NBA accreditation pre qualifier for B.Tech.-IT has been submitted and accepted by NBA. Further, the member secretary has mentioned that they are in the process of submission of eSAR for NBA accreditation for B.Tech.-Information Technology.

9. It is also submitted to the committee members that the application for the proposal for Autonomous status was submitted to UGC, New Delhi during April, 2022 and waiting for further process from UGC. It is getting delayed because of certain reforms are happening at UGC end for conferring autonomous status for the institutions in the country.

10. AQAR for the year 2020-21 is ready for uploading in to NAAC website and the same for the year 2021-22 is under preparation. Both these reports will be submitted before the last date given by NAAC which was in the month of February 2023.

11. The college has formed the academic counsel and BoS for the departments and are approved.

12. The details for faculty members available in the institute are presented to the committee as given in the following table.

S.No.	Department	Required strength	Available strength
1	Computer Science and Engineering	27	30
2	Computer Science and Engineering (AIML)	12	14
3	Computer Science and Engineering (DS)	6	8
4	Computer Science and Engineering (CS)	6	8
5	Electronics and Communication Engineering	27	30
6	Information Technology	9	10
7	Civil Engineering	12	18
8	H & S	39	56

The above details were approved by the committee along with the list of newly recruited faculty members during the academic year 2022-23. The newly recruited strength of faculty members in the academic year 2022-23 were presented to the committee and the committee has approved the same.

13. The member secretary has submitted to the committee that a new software for automation of examination section and its processes was installed for running the college under autonomous category.

14. The details of placements as on 09-01-2023 for the outgoing batch in the year 2023 are presented to the committee. It is clear that more than 60% of the students got placed right in final year first semester and over 15% of the students have got admissions in abroad universities. The committee has appreciated the performance of the institute.

15. Memorandum of understanding signed between MRITS and companies to enhance their knowledge and prepare themselves for industry ready are presented to the committee.

16. Summary of various events FDPs, Seminars, Workshops, Conferences, guest lectures for A.Y 2021-2022 was presented to the members and committee satisfied with various events conducted.

17. The details of faculty members attended FDP, Research articles, Books/Book chapter published and patents filed were presented to the members.

18. Institution's Innovation Council (IIC) was established in A.Y 2021-22 and Quarter IV events report submitted in IIC portal and received one star. IIC events for A.Y 2022-23 Quarter I 13 events conducted.

19. Stakeholders feedback analysis for the A.Y. 2021-22 was presented with action taken report. Departments are planned to organize seminars, add on programmes, guest lectures and workshops to fill the curriculum gaps identified.

20. Budget utilization of A.Y 2021-22 and budget allocation for A.Y 2022-23 are presented to the members and members approved the same.

21. The Internal audit done for the year 2021-22 is presented to the committee and the committee has accepted the same.

22. Presented the events organized by Women Empowerment Cell.

23. Reported the NSS activities in the A.Y 2021-22. Committee appreciated and advised to continue the NSS events more effectively.

- Professional bodies in the institution organized various events to encourage students in cocurricular and extracurricular activists.

- Extending the facilities to the community through extension activities.
- Women empowerment
- ERP for administration, student needs, examinations etc
- Library Management System
- Online dissemination of information to parents and stake holders
- Conduct of National/Regional festivals and Birth Anniversaries of National figures
- Technical, Cultural, Sports events periodically

29. Mentor-Mentee scheme is presented to the members to support slow and advance learners. For slow learners to improve their academic performance remedial classes are conducted and for advance learners Add-on/Certificate courses are conducted to make them industry ready.
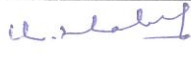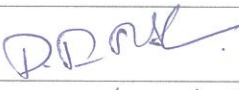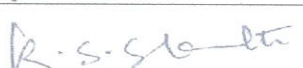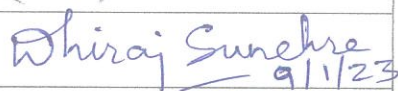
30. It is submitted to the members that for Capacity building and Skills enhancement, the students are offered the following: a) Soft skills training, Language and Communication skills enhancement practice in laboratories, Life skills, Yoga skills, Physical fitness skills, Health skills, Hygiene skills, ICT and Computing skills etc. Further, it is mentioned that the students are also made as members in all committees for administrative, academic, Grievance and Redressal, Religion based, Gender based, Anti Ragging etc.

31. Library And information center is updated with 210 book titles and 950 volumes. Following expenditure from the A.Y.2021-22 to till date of Library is Presented to committee.

32. The committee has also appreciated the encouragement to staff members by the management of the institution in terms of offering rewards for publication of papers, books/book chapters, patents etc. Rewards are also extended to the faculty members for producing 100% pass percentage in the semester end results.

All the members of the committee have unanimously agreed for resolving the above points and expressed their satisfaction over the administrative and academic policies of the college and recommended to follow the same in future.

Signatures of Board of Governors(BoG) Members

S.No.	Name	Position	Signature
1	Dr. Ch. Bhadra Reddy	Chairman of Malla Reddy Educational Society	
2	Shri. Ch. Mahendar Reddy	Secretary of Malla Reddy Educational Society	
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